

**Emmet County Department of Human Services
Special Board Meeting Minutes
October 27, 2010**

Board Members present: Fred Rogers, Board chairperson
Mary Horan, Board vice-chairperson
Patricia Frisbey, Board member

Staff Members present: Diana L. Bailey, LNHA, MBA, Executive Director
Michael Greer, CPA, Director of Financial Services
Janet R. VandenBerg, ALS, Recording Secretary

Others present: Kathy Abbott, Esq., Civil Counsel

Mr. Rogers called the Special Board Meeting to order at 9:08 a.m. and thanked the board for coming in and asked for a motion to go into closed session.

Mrs. Horan made a motion that the Board go into closed session to continue its consideration of the dismissal of Arthur J. Massey under the Problem Solving Procedures in the Employee Handbook because Mr. Massey had requested a closed meeting. Mrs. Frisbey supported the motion. Roll Call vote: Fred Rogers (YES); Mary Horan (YES); and Patricia Frisbey (YES), vote passed.

Mr. Rogers, board chairperson called the special meeting back to order at 10:20 a.m. Pursuant to the Problem Solving Procedures in the Bay Bluffs Employee Handbook, at the request of Arthur j. Massey, the board has considered his dismissal in closed sessions on October 21, 2010 and October 27, 2010. In the closed sessions, the Board has reviewed written materials submitted by Mr. Massey and by Bay Bluffs staff, and has interviewed Mr. Massey, Executive Director Diana Bailey, and Director of Financial Services Mike Greer. The Board has reviewed relevant sections of the Bay Bluffs Employee Handbook, including the At Will and the Substance Abuse policies, and the Discipline Standards, including Group 1 Standard #9 and Group 2 Standard #13. As of 11:15 a.m. Mr. Massey did not appear for the meeting.

After careful consideration of Mr. Massey's request, **Mrs. Horan made a motion that "the Board affirms the decision of the Executive Director to terminate Mr. Massey's employment for the reasons given in her August 27, 2010 letter". Mr. Rogers then stated due to no support the motion failed for lack of support.**

Mrs. Frisbey then made a motion that "the Board affirms the decision of the Executive Director to terminate Mr. Massey's employment for the reasons given in her August 27, 2010 letter; and instruct Facility staff that the Board does not wish to further contest Mr. Massey's claim for unemployment benefits." Mr. Rogers supported motion. Roll call vote taken: Fred Rogers (YES); Mary Horan (YES); and Patricia Frisbey (YES) and roll call vote passed.

Kathy Abbott then stated a letter needed to be drafted, approved and mailed today if possible to Mr. Massey. It was recommended that we sent the letter via certified mail with a copy sent separately regular first class mail. Kathy would like to review letter before it is sent. Mrs. Horan felt that this was a very productive meeting and very profitable for the board.

Mrs. Bailey then mentioned pertaining to our last state survey we were notified by the state that the regulations for F-tag 441 - Infection Control had changed. The state was given us time to accommodate to the need of the change. The issue relates to a medical bug called C-Difficile. This is an issue that develops when too many antibiotics are given to an individual and they get a bug that gives them chronic diarrhea. The only way to sterilize our sheets and clothing is to reach 160 degrees temperature in our laundry washing. We currently are mandated by the state to be at 140 degrees. The state indicated they would give us time and incorporate in our next year's budget. But that has since changed. We now have a new licensing officer and new directives have been put into place, and they are now hitting facilities with this. We are seeing an increase in the C-Difficile with new residents coming in. This was also determined after Patty McClees returned from a NADONA conference which is all the state Directors of Nursing and we are starting to see this as a chronic issue with Facilities getting I/J Level citations which are pretty substantial. Mrs. Bailey requested Scott Pearson to check into this and the need to purchase a booster pump for heating water. We have only received one bid so far. The estimate we received came in at \$4,500. This does include installation. Mr. Rogers asked for a motion.


Mrs. Horan made a motion to purchase a booster pump not to exceed Four Thousand Five Hundred Dollars (\$4,500) including installation and was supported by Mrs. Frisbey. Roll call vote taken: Fred Rogers (YES); Mary Horan (YES); and Patricia Frisbey (YES). Roll call vote passed.

Mr. Rogers then asked for a motion to adjourn and Mrs. Horan so moved. Meeting adjourned at 10:30 a.m.

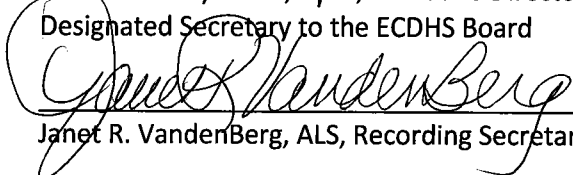
11-18-10
Date


Fred Rogers, ECDHS Board Chairperson

11-18-10
Date


Diana L. Bailey LNHA, MBA, Executive Director
Designated Secretary to the ECDHS Board

11-19-10
Date


Janet R. VanderBerg, ALS, Recording Secretary

pc: Fred Rogers, Mary Horan, Patricia Frisbey, Kathy Abbott, Leroy Gregory, Toni Wiltse, Gail Martin, Marilyn May, Noreen Strange, and Jack Jones