



Bay Bluffs – ECMCF

Emmet County Department of Health & Human Services Board
Board Meeting Minutes
Thursday 18, 2021

Gayle Mroczkowski, Board Chair, called the meeting to order at 10:02 at the Harbor Springs Airport Conference Room (8350 M-119, Harbor Springs).

Board Members Present: Gayle Mroczkowski
Carol Hansen

Board Members Absent: Manny Cordova

Staff Present: Michael Greer, Chief Financial Officer
Lisa Ashley, Administrator
Kristen Smith, Executive Assistant

Others Present: Charlie MacInnis, Emmet County Commissioner

Staff Absent: None

Guests Present: None

Consent Agenda:

Ms. Hansen motioned to approve the consent agenda. Ms. Mroczkowski supported, no further discussion. Roll call vote taken: Ms. Mroczkowski (YES), Ms. Hansen (YES), Mr. Cordova (ABSENT). Motion carries.

DHHS/ Bay Bluffs Board Chairwoman’s Report: Ms. Mroczkowski thanked everyone for their efforts on the millage campaign. The millage passed with a wide margin of approval. Mr. Greer remarked that it was almost a mirror of the last millage with approximately 2/3rds of the votes in favor of the millage. Mr. MacInnis stated that this is really a sign of community support for Bay Bluffs. Ms. Mroczkowski and Ms. Hansen shared their thanks to Ms. Smith for her years with Bay Bluffs and her work with the Board. Ms. Mroczkowski shared that there had been a call between Bay Bluffs and McLaren Northern Michigan, and the situation at McLaren is dire between Covid and staffing related issues. Grandvue is also facing similar issues to Bay Bluffs.

Pandemic Response and Recovery Report: Ms. Ashley shared details related to the CMS vaccine mandate that came down on November 4th. There is no out- staff must either be vaccinated or have an approved exemption on file. There is no provision for a testing alternative. Information has been shared

with staff, and the Incident Command Team will meet on Friday to start reviewing applications for exemptions. Final compliance is required by January 4, 2022. CMS also put out a new order regarding visitation. Visits will be able to take place in resident rooms, testing won't be required, scheduling won't be required. Ms. Ashley and the Bay Bluffs team are still working through that order and will provide more information at a later date. Ms. Ashley shared that she had been a part of a call with McLaren Northern Michigan's Chief Medical Officer and their discharge planner as well as other area nursing homes. There was discussion of how to move patients from the acute setting to long term care more quickly. The hospital is struggling. Almost every hospital and long term care facility in the state have staffing issues. Ms. Ashley also informed the Board that Walgreens will be at Bay Bluffs to administer booster doses for residents and staff in December.

Chief Financial Officer's Report

- **Financial Dashboard**
 - **September 2021 Finance Report:** The [financial report](#) for the month of September 2021 was included in packets. Mr. Greer reviewed and explained this report to the Board. **Ms. Hansen motioned to approve the financial report. Ms. Mroczkowski supported. Roll call vote: Ms. Mroczkowski (YES), Ms. Hansen (YES), Mr. Cordova (ABSENT). Motion carries.**
 - **Payables:** The payables presented were approved for the period ending November 18, 2021 in the amount of \$356,527.90. **Ms. Mroczkowski motioned to approve the payables as presented. Ms. Hansen supported; no further discussion. Roll call vote: Ms. Mroczkowski (YES), Ms. Hansen (YES), Mr. Cordova (ABSENT). Motion carries**
 - **Contracts:**
 - **Dietician:** Ms. Ashley requested that the Board approve an agreement Foodaceuticals North, Inc. for contract dietician services. **Ms. Hansen motioned to approve the agreement. Ms. Mroczkowski supported; no further discussion. Roll call vote: Ms. Mroczkowski (YES), Ms. Hansen (YES), Mr. Cordova (ABSENT). Motion carries.**
 - **2022 Senior Millage Agreement:** Mr. Greer requested that the Board authorize Ms. Mroczkowski to sign the 2022 Senior Millage Agreement. Bay Bluffs will receive \$29,000.00 for 2022. **Ms. Mroczkowski motioned that the Board authorize her to sign the 2022 Senior Millage Agreement. Ms. Hansen supported; no further discussion. Roll call vote: Ms. Mroczkowski (YES), Ms. Hansen (YES), Mr. Cordova (ABSENT).**
 - **Capital Expenditures:** None
 - **Draft 2022 Budget:** Mr. Greer requested that Board members review the 2022 draft budget that was included in their packets. This will be discussed in more detail at the December meeting.

New Business: None

Old Business

- **Dining Room Update:** Ms. Ashley shared that Mr. Reaves and Mr. Boyer have been inspecting the work and she is anticipating their report. Board members will be touring the dining rooms after today's meetings to see some of the work that has been done.
- **Capital Millage Update:** Ms. Ashley reiterated her appreciation for the support from the community. This has provided some much needed relief. Ms. Mroczkowski requested a list of people that had donated to the Bay Bluffs Foundation so that the Board could thank them. Ms. Smith will provide that.

Public Comment: None

Recap & Summary: The budget will be presented at the December meeting. Mr. Reaves and Mr. Boyer will be invited to the December meeting to discuss the dining room project. Ms. Ashley will keep the Board informed as to the impact of the vaccine mandate. Ms. Smith will send Ms. Mroczkowski donation information.

Adjournment: Ms. Hansen motioned to adjourn. Ms. Mroczkowski supported; no further discussion.
Roll call vote taken: Ms. Mroczkowski (YES), Ms. Hansen (YES), Mr. Cordova (ABSENT). Motion carries.
Regular Meeting adjourned at 11:36 a.m.

Upcoming Meetings:

- The next Regular Meeting is scheduled for December 16, 2021 in the Harbor Springs Airport Conference Room at 10 a.m.

Date

Gayle Mroczkowski, Chairperson

Date

Kristen Smith, Recording Secretary

Copies to: Gayle Mroczkowski, Carol Hansen, Manny Cordova, Robert Engel, Charlie MacInnis, Lisa Ashley, and Michael Greer.