



Bay Bluffs – ECMCF
Emmet County Department of Human Services Board
Work Session Minutes
November 19, 2014

Marie Wayman, Board Vice-Chair, called the work session to order at 10:00 a.m. at Bay Bluffs – ECMCF in the Conference Room.

Board Members Present: Marie Wayman
Mary Horan
Liz Horrom

Board Member Absent: None

Staff Present: Michael Greer, Chief Financial Officer
Kristen Moore, Administrative Assistant
Lisa Ashley, Administrator

Staff Absent: None

Others Present: Charlie MacInnis, Liaison to Board/County Commissioner

Others Absent: None

Guest(s)/Others Present: None

Ms. Wayman, Ms. Horan, Ms. Ashley, Mr. Greer and Mr. MacInnis conducted an orientation for the new Board member, Ms. Horrom. A brief history of the Department of Human Services and the creation of County Medical Care Facilities was given, along with the history of Bay Bluffs. There was discussion related to the Board responsibilities, specifically regarding what are the responsibilities as a DHS Board member, and what are the responsibilities as a Bay Bluffs Board member. There was discussion about the need for Board education regarding corporate compliance, and a refresher on the Open Meetings Act. Ms. Ashley led discussion regarding changes she would like to see in the next year, including binders for the Board members, and items such as an organizational score card.

Adjournment: Work session adjourned at 12:10 pm.

12-18-14
Date

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Date

Mary Horan
Mary Horan, Board Chairperson

Kristen R. Moore
Kristen R. Moore, Recording Secretary

Copies to: Mary Horan, Marie Wayman, Liz Horrom, Kathy Abbott, Charlie MacInnis, Lisa Ashley, Michael Greer, Gail Martin and Marilyn May.